

Hamlet of Fort Providence

Pool Supervisor Job Opportunity

Some of the specific responsibilities of the Pool Supervisor may include:

- Administering/Teaching Lifesaving Society programs
- Lifeguarding
- Facility Maintenance (including start-up & shut down)
- Educating community about safe aquatic practices
- Communicating with Recreation Coordinator, staff, and guests to address any concerns or issues related to the pool

Overall, the Pool Supervisor plays a crucial role in ensuring that the pool is safe, clean, and functioning properly for guests to enjoy.

Summary

The Pool Supervisor is responsible for the overall maintenance and operation of the pool for seasonal, weekend, and holiday demands.

Essential Functions:

Maintain water quality according to Northwest Territories standards including:

- Required chemical checks every two hours during shift
- Addressing all water chemistry issues
- Maintaining a vacuuming schedule

Maintain a safe and clean pool deck area:

- Inspect safety equipment for proper placement and in date
- No hazardous materials or objects present
- Keep deck organized and clear of debris
- Maintain a washing schedule for pool deck and deck furniture

Maintain a functional and organized pump room environment:

- Filters are backwashed
- Pump filter baskets are clear
- Chlorine pumps are functional, lines are clean
- Chemical Controllers are calibrated and functioning
- Pump room is kept clear of debris
- Materials are stocked, available and in their labeled area

Minimum Required Certifications

- Lifesaving Instructor
- Bronze Cross
- First Aid & CPR-C
- NLS Pool
- 18 years of age

Recommended

- Lifesaving Instructor Trainer/Lifesaving Society Examiner
- Pool Operator Level 1 & 2
- Previous supervisor experience and/or experience in a northern setting

Required Documents for Applicants

- Letter of Interest
- Current Resume
- Copies of all current certifications (expiry dates clearly shown)
- List of recertifications (anticipate completing prior to start of season)

Please submit your completed resume to:

Senior Administrative Officer
Hamlet of Fort Providence
P.O. Box 290
Fort Providence, NT X0E 0L0
Email: sao@fortprovidence.ca

DEADLINE: April 11th, 2025 at 5:00 PM

For more information, please contact the Senior Administrative Officer Trainee at:

Phone: (867) 699-3441
Email: saotraine@fortprovidence.ca

Emmanuel Belgrave
Hamlet of Fort Providence