



2021 Virtual
Annual General Meeting Package

Wednesday October 20, 2021
12:15 PM (MST)
GoToMeeting (online and phone)

2021 NWTRPA ANNUAL GENERAL MEETING

Agenda

1. Quorum will be Established
2. Call the Meeting to Order
3. Introduction of Board and Staff
4. Motion to Approve the Agenda
5. Motion to Approve Prior Year's Minutes
6. Matters Arising from Prior Year's Minutes
7. President's Report
8. Presentation and Motion to Approve Year-End Financial Statements
9. Motion to Appoint Financial Auditors
10. New Business
11. Board of Directors Elections:
 - a. Candidate presentations
 - Director-at-Large (2-year term)
 - Dehcho Regional Director (2-year term)
 - Yellowknife Director (2-year term)
 - Beaufort/Delta Regional Director (2-year term)
 - b. Voting
12. Election Results
13. Motion to Destroy Board of Directors Election Ballots
14. Introduce New Board
15. Motion to Adjourn

2021 NWTRPA ANNUAL GENERAL MEETING

House Rules

Quorum

1. 10% of paid up members present will constitute a quorum.¹

Motions

1. A motion is a formal proposal by two members, a mover, and a seconder.
2. The Board will ensure that the following procedural motions are made at every AGM:
 - a) Motion to Approve the Agenda
 - b) Motion to Approve Prior Year's Minutes
 - c) Motion to Approve Year End Financial Statements
 - d) Motion to Appoint the Financial Auditors
 - e) Motion to Destroy Board of Directors Election Ballots
 - f) Motion to Adjourn
3. All other motions, except motions to alter the bylaws, shall be in writing and delivered to the President by 5:00PM, the day preceding the AGM. Motions to alter the bylaws must be submitted in writing as per bylaw Article XIV, 60 days prior to the AGM.

Discussion & Voting

1. Once a motion has been moved and seconded, the President will call for the matter to be discussed. Anyone who wishes to make a comment or ask a question must first be recognized by the President and, unless the President allows it, may not ask the same question or make the same comment more than once. The mover of the motion may have the last word. After the discussion, the motion may be amended if both the mover and seconder agree.
2. After a motion has been discussed, the President will call for a vote. Those eligible to vote will vote either for or against the motion. 50% plus 1 of the votes cast must be in favour of the motion for it to pass.

Virtual AGM Guidelines

Click [here](#) for frequently asked questions.

2021 NWTRPA ANNUAL GENERAL MEETING

2020 – 2021 Annual Report and Financial Statement

See Separate Annual Report PDF

¹ Refer to By-Laws Article 2, Section E.

2021 NWTRPA ANNUAL GENERAL MEETING

2020 NWTRPA Virtual Annual General Meeting Minutes

November 26, 2020

GoToMeeting

Cynthia White reviewed the virtual meeting process and provided housekeeping details:

- Welcome to our first virtual AGM
- Before we begin, we'd like to review some housekeeping information.
- If you have a technical question throughout the meeting, you can type it in the chat box and a moderator will check-in with you. You can also call 867-669-8375 or 669-8376 or email: admin@nwtrpa.org (there may be a delay if you choose to email).
- Expect some internet delays - please be patient
- In order to increase connection, we will turn off everyone's computer screen.
- If you loose connection, please try rejoining the meeting. If you are having trouble connecting with your computer, you can call into the meeting: +1 (647) 497-9391 Access Code: 582-281-181
- Everyone please mute your line. Everyone should be muted except for the chair or presenter
- We have one hour, and we plan to follow the agenda closely to ensure we stay on time.
- We have a moderator who is controlling online access. Only those who have registered for the AGM have access to join.
- Everyone should have received the AGM package that includes the annual report in an email sent yesterday. If you did not receive the email, the AGM package and annual report are available on our website, we have also dropped them into the chat box.
- We will be sharing our screen and a PowerPoint presentation for those joining us through their computer.
- To pass or second a motion, type "FIRST" or "SECOND" into the chat box. If you are calling in, state your full name out loud.
- The AGM will be recorded to assist with minute taking. It will not be accessible for later viewing or to the public.
- Voting for Board of Directors will be done using a platform called Elections Buddy and more details will be given prior to the vote.

- If someone joins the meeting late via phone they will be asked to state their name prior to the election.
- If everyone including the NWTRPA loses the internet connection, we will quickly assess the situation. If the issue is not resolved within 10 minutes, we will call all participants and conduct the AGM via conference call. If timing does not allow for a conference call we will postpone the AGM and communicate this with participants.
- You can also refer to the AGM FAQ page of our website if you have further questions.

1. Quorum Established

Attendance:

Cynthia asked all participants attending through their computer to please type their full name in the chat box for our records.

***Please type both persons names in the chat box if more than one person is participating from one computer. We will need this information for voting.

****Cynthia asked those who are calling into the meeting through their phone to state your full name.

Quorum was established with 24 eligible voting members in attendance.

- | | |
|------------------------|--------------------------|
| 1. Colleen Hardisty | 19. Joanne Ogina |
| 2. Crystal Wegemoski | 20. Conan Donahue** |
| 3. Cynthia White | 21. Jess VanOverbeek** |
| 4. Dave Zethof** | 22. Regina Lafferty |
| 5. Debbie Delancey | 23. Laurel Irving |
| 6. Derek Squirrel | 24. Beatrice Naedzo |
| 7. Erin Porter | 25. Mary Lynn Wetrade |
| 8. Kim Doyle | 26. Robin Langille |
| 9. Kristin Tanche | 27. Gerry Kisoun |
| 10. Kyla LeSage | 28. Rena Chapple |
| 11. Christina Moore | 29. Sheena Tremblay* |
| 12. Liz Pope | 30. Rachel Cluderay* |
| 13. Tim Van Dam | 31. Kaila Jefferd-Moore* |
| 14. Matthew Cybulski | 32. Amanda Grobbecker* |
| 15. Mike Scott | 33. Bri Krekowski |
| 16. Thorsten Gohl | 34. Daytwon Ceschin* |
| 17. Natasha Kulikowski | |
| 18. Brian Kelln ** | |

**Attended but not an active/voting (paid) member at the time of the AGM

*NWTRPA Staff person (non-voting)

2. Call the Meeting to Order

The meeting was called to order by Cynthia White at 12:12pm.

3. Introduction of Board and Staff

Cynthia White (President); Derek Squirrel (Beaufort/Delta Regional Delta); Mary Gordon (Director-at-Large); Rena Chapple (Sahtú Regional Director); Kyla LeSage (Yellowknife Director), Betty-Ann Drybones (North Slave Regional Director; Tim Van Dam (South Slave Regional Director).

Cynthia White introduced the staff: Sheena Tremblay (Executive Director); Kaila Jefferd-Moore (Manager, Membership and Communications); Bri Krekoski (Director, Active Communities); Amanda Grobbecker (Director, Professional Development); Rachel Cluderay (On the Land Programs Consultant); Daytwon Ceschin (Active Communities Coordinator);

4. Approval of Agenda

*Remind how to pass or second a motion

Motion: To approve the 2020 NWTRPA AGM Agenda as presented.

Moved by: Coleen Hardisty

Seconded by: Liz Pope

Motion carried.

5. Approval of Prior Year's Minutes

*Remind members they were asked to send any issues in advance of the meeting...

Motion: To approve the 2019 AGM Minutes as presented.

Moved by: Robin Langille

Seconded by: Natasha Kulilowski

Motion carried.

6. Matters Arising from the Prior Year's Minutes

There are no matters arising from last year's minutes.

7. President's Report

Cynthia White presented the President's Report:

The NWT Recreation & Parks Association had a strong year in 2019-2020 that ended on March 31 just as lockdown was in full swing. I would like to share with you some of the highlights from the last fiscal year. Please see a copy of our annual report for more detailed information.

The NWT Recreation & Parks Association promotes recreation by supporting leaders, communities, and partners through training, advocacy, and networking. We envision a territory where everyone has the access to recreation programs and spaces that foster healthy families, strong cultures, and vibrant communities.

The NWTRPA 2018 - 2021 Strategic Goals are to:

1. Advance decolonization and reconciliation

2. Be a valued organization
3. Advance the understanding of recreation
4. Be a vital resource for on the land programs
5. Advance active ways of living
6. Be the leading recreation training organization

The annual report that you have been given, describes in more detail the work that has been done to advance each goal.

I think that most of you will be familiar with some of our key initiatives. Let me highlight a few of them:

- **Recreation North** is a 2015 Arctic Inspiration Prize-winning training program for northern recreation leaders. This program is a joint venture with the Nunavut and Yukon Parks and Recreation Associations.
- **HIGH FIVE** is a national program that provides training to recreation leaders working with children aged 6 to 12.
- **Walk to Tuk** is an annual walking challenge that brings together teams to conceptually walk the length of the Dehcho in January and February. In 2020, nearly 4,500 people took part in Walk to Tuk.
- **Get Active** is a funding program that support community-based active living events.
- **Elders in Motion** provides training and support for communities, groups, and individuals interested in developing and maintaining an elder recreation program.
- **Generations on the Move** is supports and promotes programs that create intergenerational connections.
- **On the Land Programs** provides training and program support to community on the land programs. We are a key member of the NWT On the Land Collaborative by providing administrative support to the Collaborative and in-kind support to Collaborative-funded projects.
- And the **NWTRPA Conference** is an educational event for recreation professionals, educators, Elders, health care workers, youth centre workers, and volunteers from across the NWT and is an opportunity to celebrate recreation leaders and programs at our annual awards banquet being hosted this evening.

I would like to point out a few highlights from last year. You can also read about these starting on Page 8 of the annual report:

- **Recreation for Mental Health** was offered as a pilot training.
- We worked with Recreation Nova Scotia who developed the training with Dalhousie University and the Canadian Mental Health Association. The goal of this initiative was to “work together across recreation and mental health sectors to support the inclusion of people living with mental health challenges in the recreation life of their community.”²
- With support from the Department of Health and Social Services, 21 participants from various backgrounds from across the NWT participated in the 4-hour training hosted in Behchokò.

² <https://www.recreationns.ca/recreation-for-mental-health.html>

- Feedback was collected from all participants as well as from a small group who gathered the following day for a debrief.
- We are working towards next steps on being able to offer a version of this training more regularly in the NWT.
- **Tłıchq Camp Yoga** was developed by staff at the Jimi Erasmus Q̄hdaa K'èhodil K̄ (Jimmy Erasmus Seniors Home) in Behchok̄. The program, which is taught in Tłıchq, is a fun, engaging, and culturally relevant, community-developed, form of exercise for people of all ages.
- The NWTRPA worked with staff at the Jimmy Erasmus Seniors Home, the Tłıchq Community Services Agency and Adze Studios to create 3 videos that link the Tłıchq language with a series of actions mimicking land-based activities like checking nets and chopping wood.
- Elders living in Behchok̄, Gamètì, Wekweètì, Whatì, Yellowknife, and beyond now have access to the physical and mental health benefits of Tłıchq Camp Yoga.
- All three of the videos are posted on the nwtrpa.org website and on our YouTube channel. The videos are all about 6-7 minutes long.
- **Indigenous-Focused Trauma Informed Training for On The Land Leaders** was offered in 2019. Participants learned about using culture and traditions as an intervention for fostering mental wellness; basic facilitation skills in a camp setting; and understanding ourselves to foster healthy interpersonal relationships.
- Dehcho First Nations, the NWTRPA, and two Indigenous mental health professionals collaborated to deliver a training.
- Nineteen on the land leaders from across the Dehcho region and S̄mba K'è (Yellowknife) gathered for three days of Indigenous focused trauma-informed practice training in Łı́dlı́ Kúé.
- As a result of this training, we continue to work on developing a mental health training program specifically for on the land leaders. We established a steering committee for Supporting Wellbeing, an emerging training program to enhance the capacity of land-based programmers to manage and respond to mental health challenges on the land.

For 2020-2021 and beyond, the NWTRPA will continue to work on our strategic priorities.

- Given the uncertainty of the current pandemic, we are continuously adapting, reviewing, and enhancing our work while prioritizing safety. We plan to continue to support recreation and recreation leaders no matter what the future brings.
- The NWTRPA wants to ensure our Board of Directors and is representative of our membership and continues to be engaged in the development of our programs and policies. This year, we will continue to review our Board positions, and the nominations and elections processes to improve Board representation.
- The NWTRPA also want to ensure racial equity within the organization. We will continue to explore ways to assess the readiness of the organization to take on racial equity work.
- The NWTRPA will work on creating an action plan that reduces our environmental impacts and showcases our commitment to addressing climate change.

- Advocacy priorities will be informed by our strategic goal centered on working with intention to advance decolonization and reconciliation through our work, workplaces, and relationships.
- And finally, we will be working to advance recreation programs with the territorial government and working with the Canadian Parks & Recreation Association to advance recreation with the federal government.

In closing, I would like to thank my colleagues on the Board who volunteer their time, energy, and experience to lead our organization. I would also like to thank our staff who make the NWTRPA one of the best non-profit organizations in the NWT. And finally, I would like to thank all of our members for your support and contributions to the organization over the past year. Mahsi cho.

Cynthia concluded by introducing the Scrutineer: Jessica VanOverbeek and Parliamentarian: Conan Donahue at 12:21pm.

8. Presentation of the 2019-2020 Financial Statements

Sheena Tremblay presented the 2019-2020 Financial Statements and Report. Detailed audited financial statements are provided on pages 14-15 of the annual report. These statements were produced by Crowe MacKay LLP; they did not find any irregularities in our finances. These were recently reviewed and approved by the NWTRPA Board of Directors.

- Detailed Audited Financial Statements are provided on page 14 and 15 of the Annual Report.
- These statements were produced by Crowe MacKay LLP; they did not find any irregularities in our finances.
- These have been reviewed and approved by the NWTRPA Board of Directors.
- The increase in tangible capital assets is because of the Walk to Tuk website. This is because of its proprietary nature of the code that was developed. It has potential to generate revenue.
- The 2019/2020 fiscal year only saw a slight impact of COVID-19 on operations as there was about three weeks of no programming.
- The NWTRPA has concluded another successful year and its financial position remains strong.
- The NWTRPA continues to build partnerships to better deliver programs and services for our members. We are looking towards another good year, both financially and with the programs and services that we offer our membership.

Motion: To approve the 2019-2020 audited financial statements as presented.

Moved by: Tim Van Dam

Seconded by: Liz Pope

Motion carried.

9. Appointment of Financial Auditors

Motion: To approve Crowe MacKay LLP as the 2020-2021 financial auditors.

Moved by: Tim Van Dam

Seconded by: Rena Chapple

Motion carried.

10. New Business

There is no new business.

11. Board of Directors Elections

Cynthia asked for clarification if anyone joined late through their phone. We need their names. Cynthia confirmed that we have an accurate attendance list including names for those who are joining by phone.

a. Candidate Presentations

Cynthia then invited Sheena Tremblay to open elections. Sheena explained that the following Board positions would be open for elections:

- i. President (2-year term)
- ii. North Slave Regional Director (2-year term)
(Behchokò, Whatì, Gamètì, Wekweètì, Dettah, N'Dilò)
- iii. Sahtú Regional Director (2-year term)
(Délíne, Colville Lake, Fort Good Hope, Norman Wells, Tulít'a)
- iv. South Slave Regional Director (2-year term)
(Enterprise, Fort Resolution, Fort Smith, Kát'odeeche, Hay River, Łutsel K'e)

Sheena announced acclaimed positions

One nomination received for President:

- Tim Van Dame has been acclaimed

One nomination received for Sahtu Director:

- Rena Chapple has been acclaimed

One nomination received for North Slave Director:

- Carly Gon has been acclaimed

Sheena opened the "floor"/unmute for candidates to speak. Candidates have 2 minutes each to introduce themselves, why they want to be a board member, why they would be a good fit.

Two nominations received for South Slave Regional Director:

- Mike Scott – Spoke to his nomination
- Cynthia White – Spoke to her nomination

b. Voting

Sheena explained the voting process:

- All active members (except corporate members) are eligible to vote. This means you have paid your membership fees in advance of this meeting.
- Voting will be done electronically using Elections Buddy.
- You must have access to your email to vote.
- All voting members will be sent an email with a link to vote.

- The email will be sent to your email address you used to register for the AGM. Check your junk or spam folder if you don't see the email in your inbox.
- There will be 10 minutes for you to check your email and submit your vote.
- You will receive a confirmation email once your vote has been submitted.
- If you are having trouble accessing email and cannot submit your vote you can call 867-669-8375 or 867-446-5961 with your vote.

Sheena Tremblay closed the elections at 12:35pm.

12. Election Results

Votes were tallied and the following results were announced:

- South Slave Regional Director (2-year term): Cynthia White

Cynthia White offers thanks to Betty Ann Drybones for her service to the NWTRPA Board and thanked Mike Scott for running in the election.

13. Motion to Destroy the Electronic Board of Directors Election Ballots

Motion: To destroy election ballots.

Moved by: Kim Doyle

Seconded by: Colleen Hardisty

Motion carried.

14. Introduction of 2020-2021 NWTRPA Board of Directors

Cynthia White introduced the 2020-2021 NWTRPA Board of Directors:

President – Tim Van Dam

Yellowknife Director – Kyla Lesage

North Slave Regional Director – Carly Gon

South Slave Regional Director – Cynthia White

Dehcho Regional Director – Kristen Tanche

Beaufort/Delta Regional Director – Derek Squirrel

Sahtu Regional Director – Rena Chapple

Director-at-Large – Mary Gordon

15. Meeting Adjournment

Motion: To adjourn meeting.

Moved by: Natasha Kullikowski

Motion carried.

Meeting adjourned at 12:49pm.